

## Memorandum of Agreement

between

**European Federation of Clinical Chemistry and Laboratory (EFLM)**

and

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Institution/Laboratory

as a partner in a project EFLMLabX.

### Subject of agreement

This document has been prepared to define a collaborative working relationship between European Federation of Clinical Chemistry and Laboratory Medicine (EFLM) and Institution/Laboratory in a EFLMLabX project of Exchanging practice, as a provider/offerer of professional practice in a field of Laboratory Medicine (LM). The organizations enter into this agreement to foster their cooperation in organizing practical education/training/research possibilities in clinical chemistry and laboratory medicine.

In furtherance of their mutual interest in continuous professional development in laboratory medicine, the two organizations agree as follows:

### The role of Institution/Laboratory as a partner during the period of this Agreement

Institution/Laboratory as a partner in this project will participate to education of professionals (trainees, specialists) in a field of LM, particularly with offering practical knowledge/skills in/of different diagnostics field, methods or visiting laboratory.

- Partner is responsible to provide/offer the information of the practice, that will be offered through website EFLMLabX with application as “offerer” during all time of valid agreement.
- Partner is responsible for updating its Institution/Laboratory/contact profile and all active practice in its profile on web-site of EFLMLabX
- As a provider of practice/practical knowledge in a field of LM, it should be responsible for organising the practical education/training/research:
  - according to professional ethics, with appropriate experienced mentors,
  - in English (as official language),
  - training objectives/outcomes and providing Certificate of attendance
- Institution/Laboratory as a partner has not any financial obligation to EFLM

### The role of EFLM during the period of this Agreement

EFLM have responsibility to promote the Institution/Laboratory as provider and partner of EFLMLabX using EFLM website and enable/provide direct contacts with potential applicants as users of practice.

EFLM is not responsible for the quality or organisation of practical education/training/research, provided by partner Institution/Laboratory or for communication between partners/providers and applicants for the offered practice.

### Duration of agreement

This Memorandum will be valid until one or both of partners will not make the statement on withdrawal of cooperation from reasonable reasons (failure to comply with the obligations under the contract).

Memorandum is signed from President of EFLM, Director and responsible person of Institution/Laboratory.

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President of EFLM

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Director of Institution/Laboratory

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Responsible person for EFLMLabX  
project from Institution/Laboratory

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_